

# GET INVOLVED VOLUNTEER TODAY!



*Make a difference by participating on an AANEM Committee*





## MEMBERSHIP

**Membership & Ethics Committee** - Oversees AANEM's marketing efforts and represents the views and interests of its members. They provide feedback on AANEM's products, services, pricing, distribution, promotion, website, and member experience, while identifying opportunities to attract and retain members. The AANEM Membership & Ethics Committee conducts member complaint reviews in accordance with AANEM Disciplinary Policies and Procedures. They also review ethics resources for CME renewal and assess the need for new CME.

*Meets yearly at the AANEM Annual Meeting. Additional commitment outside of the annual meeting is approximately 5 hours per year.*



## MEETING

Prior AANEM Annual Meeting attendance is preferred if you are interested in any of the meeting related planning committees.

**Abstract Review Committee** - Reviews and ranks abstracts, determines acceptance and rejection of abstracts, decides annually whether to bestow the Golseth Young Investigator Award and runner-up award, and Best Abstract and runner-up award; the Resident/Fellowship and Technologist Member Recognition Award and runner up; the Medical Student Research Award; provides initial input to the Research Committee regarding which abstracts meet the criteria for the President's Research Initiative Award. Review and revise Guidelines for Submission/Evaluation of Abstracts, including deadline for their receipt. Provides reviews for residents and fellowships, medical students, and technologist abstracts during poster presentation sessions at the AANEM Annual Meeting.

*Occasionally meets at the spring meeting and or the AANEM Annual Meeting. Additional commitment outside of these meetings is approximately 10 hours per year.*

**Abstract Review Subcommittee** - Reviews and ranks abstracts. This work will take place between the abstract submission deadline March 15 and April 15 each year.

*Commitment is approximately 10 hours per year. Work is conducted via an online system.*

**Program Committee** - Reviews sessions, applications, and ideas from members and other committees. Develops plans for the Plenary and other educational programs that fulfill the CME mission of the organization.

*Meets yearly at the AANEM Annual Meeting. Additional commitment outside of these meetings is approximately 5 hours per year.*

**Technologist Education Committee** - Identifies topics and contributes to the development of technologist educational products, technologist checkpoints for ABEM TMOCP, and annual meeting sessions. The committee will design objectives, including potential speakers/authors for technologist related sessions..

*Meets yearly at the AANEM Annual Meeting. Additional commitment outside of the annual meeting is approximately 15 hours per year.*

**Ultrasound Committee** - Develops plans for ultrasound-related sessions and symposia in neuromuscular (NM) medicine each year for the annual meeting and spring virtual conference. The committee also reviews other educational items related to ultrasound including but not limited to enduring educational materials.

*Meets yearly at the AANEM Annual Meeting. Additional commitment outside of the annual meeting is approximately 4 hours per year (Chair of Committee - 10 hours per year).*

**Workshop Committee** - Contributes to the creation of the workshop sessions at the AANEM Annual Meeting by reviewing the previous year's workshop evaluations and determining workshop details including type and number of workshops, faculty selection, and handout review. Workshop Committee members are also responsible for onsite duties during the workshop portion of the annual meeting.

*Meets yearly at the AANEM Annual Meeting. Additional commitment outside of the annual meeting is approximately 8 hours per year.*



## EDUCATION

**Advanced Practice Providers (APP) Education Committee** - Develops APP specific education that will enhance APPs understanding of NM diseases and available treatments to improve patient care.

*Meets yearly at spring meeting or AANEM Annual Meeting. Additional commitment is approximately 10 hours per year.*

**Education Committee** - Identifies key NM medicine education topics and helps the AANEM become the source for continuing education outside of the annual meeting for individuals who practice EDX and NM medicine. Works with other committees to utilize their expertise.

*Meets yearly at the AANEM Annual Meeting, may also meet in spring. Additional commitment outside of the annual meeting is approximately 5-10 hours per year.*

**EDX Self-Assessment Examination Committee** - Modifies and revises the model guidelines for EDX medical training programs as needed; annually prepares a self-assessment examination (SAE) that can be used by training programs or be taken by practitioners as an educational experience; prepares a review course to supplement the SAE; reviews and evaluates any other pertinent organizations' guidelines that relate to the conduct of EDX training programs and certification; and creates mini SAEs related to EDX.

*Meets yearly at the AANEM Annual Meeting. Additional commitment outside of these meetings is approximately 5 – 7 hours per month (dependent on number of assignments).*

**Fellowship Committee** - Plan and oversees the AANEM Fellowship Portal and Match process.

*Meets yearly at the AANEM Annual Meeting. Additional commitment outside of the annual meeting is approximately 5 – 10 hours per year.*

**GME Committee** - Monitors trends in fellowship training programs in electromyography, clinical neurophysiology, and NM diseases and make suggestions for how the AANEM could assist program directors in achieving their goals and develops resources that will assist neurophysiology and NM disease fellowship directors to design programs that will comply with the core competencies. The committee will assist Program Directors in finding a reliable evaluation tool for the core competencies, establish collaboration and communication with the other neurological and NM specialty related organizations or entities (i.e. AAN, ACGME, Neurology RRC, AAP, etc.) regarding educational issues pertaining to fellowship training and graduate medical education, continue communicating with existing fellowship training programs in EMG, clinical neurophysiology, and neuromuscular disease and devise strategies for strengthening the bond between the AANEM and these training programs.

*Meets yearly at the AANEM Annual Meeting. Additional commitment outside of this meeting is approximately 12 hours per year.*

**Monograph Review and Development Committee** - Reviews AANEM monographs and determines if revisions are needed; recommends new topics and authors for monographs; identifies authors for the Expert Clinical Perspectives Series in *Muscle & Nerve* and reviews the article prior to submission; drafts short news items about the monographs, issues and opinions, or invited reviews material.

*Meets yearly at the AANEM Annual Meeting. Additional commitment outside of the annual meeting is approximately 1 – 3 hours per month (dependent on number of assignments).*



**NM/MSK Self-Assessment Examination Committee** - Annually prepares a NM self-assessment examination (NMSAE) that can be used by training programs or be taken by practitioners as an educational experience; prepares a review to supplement the examination, and creates shorter medical topic area self-assessments that appeal to neurologists and physical medicine and rehabilitation (PMR) physicians.

*Meets yearly at the AANEM Annual Meeting. Additional commitment outside of these meetings is approximately 5 – 7 hours per month (dependent on number of assignments).*

**Podcast Editorial Committee** - Interviews authors that have recently published articles on NM and EDX medicine in leading journals and creates educational podcasts.

*Meets yearly at the AANEM Annual Meeting. Additional commitment outside of the annual meeting is approximately 1 – 3 hours per month via email (dependent on number of podcasts).*



## PROFESSIONAL STANDARDS

**EDX Lab Accreditation Grading Subcommittee** - Reviews all accreditation applications to assess whether EDX laboratories meet and maintain standards set by the AANEM Board of Directors and identifies educational needs from the peer review process for future educational products/sessions. Works closely with EDX Lab Accreditation Committee.

*Meets yearly at the AANEM Annual Meeting. Additional commitment outside of the annual meeting is approximately 10 - 20 hours per year.*

**Practice Issues Review Panel (PIRP)** - Develops and disseminates clinical practice guidelines and consensus statements to improve the care provided by EDX and NM physicians. These guidelines assist physicians in clinical decision making and promote quality improvement. The PIRP also uses evidence-based medicine standards to evaluate new, evolving, and existing therapies and technologies to aid EDX and NM physicians in providing high-quality health care.

*Meets yearly at the AANEM Annual Meeting. Additional commitment outside of these meetings is approximately 10–12 hours per year (more if PIRP Committee member assigned to PIRP Taskforce).*

**Quality and Patient Safety Committee** - Advises the Board on strategies and priorities to ensure quality and patient safety in the practice of EDX and NM medicine, educates and informs the membership about quality, patient safety, and guidelines related to quality in EDX laboratories, and consider CME renewal for existing PIPs every 3 years.

*Meets yearly at the AANAEM Annual Meeting and at the spring meeting. Additional commitment outside of the annual meeting is approximately 10-12 hours per year.*



## ADVOCACY

**Professional Practice Committee** - Educates AANEM members on practice, ethical, and legal issues relating to electrodiagnostic and neuromuscular medicine; maintains liaison with the Current Procedural Terminology (CPT) Advisory Committee and the Relative Value Scale Update Committee (RUC), Advisory Committee of the AMA; maintain contact with American Academy of Physical Medicine and Rehabilitation and American Academy of Neurology committees about their activities related to practice issues; periodically reviews and revises committee documents and standard letters; recommends to the Board when any response is needed to changes/problems in any state or nationally; educates third-party payers and state and federal regulatory agencies (including the Centers for Medicare and Medicaid [CMS]).

*Meets yearly at the AANEM Annual Meeting and at the spring meeting. Additional commitment outside of these meetings is approximately 2 – 4 hours per month (Chair of Committee 2 hours per week).*

**State Liaison Program** - The AANEM State Liaison Program is a network of physicians that actively communicate concerns to state and federal legislators and payers regarding neuromuscular (NM) and electrodiagnostic (EDX) medicine and quality patient care. State Liaisons develop ongoing relationships with payers to encourage dialogue and ensure the AANEM is viewed as the resource of choice for all NM and EDX-related coverage policies. State Liaisons also should work towards developing relationships with key elected officials and other community leaders to educate them on issues relevant to the practice of NM and EDX medicine and ensuring patient access to quality care.

*Committee Time Commitment: 1-2 hours per month plus 1.5 hours at Annual Meeting and 48 hours at DC Meeting/Hill Day*



## COMMUNICATIONS

**News Science Editorial Board** - Helps to highlight significant, timely science news items for AANEM members. Members will be asked to review articles in various journals and websites, identify important newsworthy items in the field each quarter, and write article summaries (250-300 words) to include in AANEM publications.

*Meets yearly at the AANEM Annual Meeting. Additional commitment outside of the meeting is approximately 16-20 hours (meets quarterly).*



## ABEM

**You must be ABEM certified to volunteer on any ABEM examination committees. Additional criteria may apply when committee selections are made.**

**ABEM Continuous Certification Committee** - Develop questions for continuous certification and the justifications for the answers based on guidelines approved by the ABEM Board. Members will be asked to write, review and revise previously written/used questions. Committee membership is a 2 year commitment.

*Meets yearly at the AANEM Annual Meeting. Additional commitment outside of the annual meeting is approximately 3 - 10 hours per year.*

**ABEM Examination Committee** - Develops the annual, initial certification examination for the ABEM based on guidelines approved by the ABEM Board. Creates new written items to be used on the examination, along with reviewing and revising previously written/used items.

*Meets yearly at the AANEM Annual Meeting. Additional commitment outside of the annual meeting is approximately 3 - 10 hours per year.*

**ABEM Technologist Examination Committee (CNCT)** - Creates and modifies the Certified Nerve Conduction Technologist examination open to physicians and technologist. Interested technologists must be CNCT certified.

*Meets yearly at the AANEM Annual Meeting. Additional commitment outside of the annual meeting is approximately 1 - 10 hour/s per year.*

**ABEM NM Ultrasound CAQ Examination Committee** - Develops the NM Ultrasound Certificate of Added Qualification examination for the ABEM based on guidelines approved by the Board. Creates new written items to be used on the examination, along with reviewing and revising previously written/used items.

*Meets yearly at the AANEM Annual Meeting. Additional commitment outside of the annual meeting is approximately 5 - 10 hours per year.*



**Research Committee** - Identifies and establishes relevant NM research opportunities; reviews research proposals including, but not limited to, those from other funding organizations and makes funding recommendations to the ANF Board of Director; monitors funded projects; and evaluates submissions for the President's Research Initiative Award and provides the President with rankings to assist with the selection of recipients for this award; and assists in identifying activities and opportunities to increase individual and corporate giving.

*Meets yearly at the AANEM Annual Meeting. Additional commitment outside of the annual meeting is approximately 10 – 12 hours per year and via conference calls.*

## TO VOLUNTEER TO SERVE ON ANY COMMITTEE:

- Go to [aanem.org/volunteer](http://aanem.org/volunteer) and log in.
- Click through and read the committee descriptions located on the **Committee Opportunities** page.
- When you find a committee(s) that interests you, click the **“Volunteer for Committee”** button.

Many committee(s) meet during the AANEM Annual Meeting. The 2024 Annual Meeting is October 15-18 in Savannah, Georgia. Please review the time commitment of the committee(s) you are interested in to ensure it fits into your schedule. If you are having difficulty with the online volunteer form, call 507.288.0100 and an AANEM staff member will assist you.

Every effort is made to place members on a committee that will utilize their talents and expertise to the fullest extent. Invitations will be sent in the summer. Please note that if your group meets in the fall at the AANEM Annual Meeting, costs are not reimbursed by the association. If your group meets in the spring, costs are reimbursed by the association.

All committee members must have access to the internet and email to communicate and conduct business throughout the year.

The screenshot displays the AANEM website's navigation and content. The top header includes the AANEM logo and the text "American Association of Neuromuscular & Electrodiagnostic Medicine" with the tagline "Improving the Lives of Patients with Neuromuscular Diseases". A navigation bar lists various sections: ABOUT, EDUCATION, MEETINGS, MEMBERSHIP, PRACTICE, ADVOCACY, CAREERS, and PATIENTS. The main content area is titled "Committee Opportunities" and describes the role of volunteers. A sidebar on the left contains links to "ABOUT", "Vision, Mission & Values", "Board & Committees", "Committee Index", "Board Nominations", "AANEM Staff", "Annual Report", "History", and "Contact Us". Below the sidebar, there is a "Donate to Advance Research and Education" section with a "Donate Now" button. The main content area also includes a "Volunteer" button and a list of "Mission-Wide Responsibilities" such as Appeals Committee, Awards Committee, Disciplinary Committee, Finance Committee, and Marketing & Membership Committee. A detailed view of the "EDX Self-Assessment Exam Committee" is shown, including its description, time commitment, and a "Volunteer for Committee" button.

**Committee Listing**

**EDX Self-Assessment Exam Committee**

Modify and revise the model guidelines for electrodiagnostic medical training programs as needed; annually prepare a self-assessment examination (SAE) that can be used by training programs or be taken by practitioners as an educational experience; prepare a review course to supplement the SAE; review and evaluate any other pertinent organizations' guidelines that relate to the conduct of EDX training programs and certification.

**Committee Time Commitment:** 5-7 hours per month (dependent on number of assignments)

Interested in serving on this committee? Let us know by volunteering.

**Volunteer for Committee**