

AMA Guidance for HHS General Allocation Fund Portal

As part of the distribution of the remaining \$70 billion in funds, HRSA is asking providers who have already received payments from the initial distribution of \$30 billion to supply information from IRS tax filings and to supply estimates of lost revenues in March and April of 2020, if they wish to be eligible to receive additional funds. We will be distributing an additional \$20 billion to these providers.

Any person authorized by the provider organization may complete this form. We would recommend that it be completed by an organization’s CFO or accounting professional.

Have the following information on hand before you begin:

- Taxpayer Identification Number (TIN) that has received prior Provider Relief Fund payments
- TINs of subsidiary organizations that have received prior Provider Relief Funds but do not file separate tax forms (i.e., subsidiary organizations that are accounted for in the parent organization’s tax filing)
- The portal’s customer service line responded that anyone with a billing TIN (including pediatricians and gynecologists) should complete the application.
- Amount of payments received
- Lost March 2020 Revenues
- Estimated lost April 2020 Revenues
- Relief Fund payment transaction numbers / check numbers
- A copy of your most recently filed tax forms - See Appendix A: Federal Tax Classification Matrix (will need to upload these forms in the application)

Appendix A: Federal Tax Classification Matrix

Federal Tax Classification:	Provide:	From:	On IRS Form:	Upload IRS Form:
Sole Proprietor/Disregarded Entity (LLC)	Gross receipts or Sales	Box 1	1040, Schedule C	1040 and Schedule C
C Corporation	Gross receipts or Sales	Box 1a	1120	1120
S Corporation	Gross receipts or Sales	Box 1a	1120-S	1120-S
Partnership	Gross receipts or Sales	Box 1a	1065	1065
Trust	Gross receipts or Sales	Box 1	1040, Schedule C	1041 and Schedule C
Tax-Exempt Organization	Program Service Revenue	Box 9	990	990

For more information, please visit hhs.gov/providerrelief or call the CARES Provider Relief line at **(866) 569-3522**.