



Abstract Information

Submission Requirements

- All abstract information must be submitted by **March 15**
- Abstracts must contain the following for each author: full name, city, state, and country
- The maximum word count for abstracts, not including the title, is **250 words**

Important Dates

- January 1: Abstract submission begins
- March 15: Abstract submission closes
- June 1: Primary authors receive email with acceptance decision
- July 15: Review/approval of edited abstracts due
- Sept 15: Primary author meeting registration deadline

Abstract Authors

- All abstract authors must be listed at the time of submission. Authors cannot be added after the abstract has been submitted
- There is a maximum of **15 authors** per abstract
- Primary/presenting authors are required to register for and attend the AANEM Annual Meeting to present their poster
- Only the primary author will receive communication about the abstract. It is their responsibility to share the information with co-authors
- Pharmaceutical employees can be part of the research team on an abstract, however, it is encouraged that a physician present the abstract

Abstract Publication

Abstracts accepted by the Abstract Review Committee will be published in an issue of the *Muscle & Nerve* journal and on the AANEM website in the form of the Abstract Guide.

Abstract content cannot be changed or added to after acceptance by the committee.



Abstract Awards

Abstract authors are eligible for several awards through the American Neuromuscular Foundation, including the following:

Golseth Young Investigator Award – given to the best research paper submitted by a young physician for original research in neuromuscular and electrodiagnostic medicine

Best Abstract Award – selected by the Abstract Review Committee as the best abstract submitted that year

President's Research Initiative Award – given to up to 10 abstracts selected by the AANEM President for research related to their chosen plenary topic

Residency & Fellowship Member Award – given to primary authors who are a residency member at the time of abstract submission

Pediatric Research Award – given to up to 5 abstracts for pediatric research in neuromuscular and electrodiagnostic medicine

Technologist Best Abstract Award – selected by the Abstract Review Committee as the best abstract submitted by a technologist member that year

Medical Student Research Award – given to primary authors who are medical student members at the time of abstract submission

International Physician Scholarships – available for international applicants with preference given to those who submit an abstract

Applicants may only receive one award benefit except for Residency & Fellowship members and Medical Student members, who may receive a combination of award types. Primary authors must attend the Annual Meeting and present their poster to receive the award.

For more information on awards and eligibility, please visit www.neuromuscularfoundation.org

Abstract Format

Abstracts should be entered in one of two formats:

- Clinical/basic science and technical research
- Case report

It is recommended that you write and edit your abstract in a document creation software, then cut and paste into the online submission form.

- No references should be cited or included in the abstract
- Images, illustrations, and references are not allowed in abstracts but can be included in posters
- Abbreviations should not be used in the title of the abstract but may be used in the text
- When using an abbreviation, spell out the full version followed by the abbreviation in parentheses
Example: amyotrophic lateral sclerosis (ALS)
- Do not submit abstracts written in all CAPS
- When referring to name-brand drugs, the generic name must be provided

Abstract Policies

Embargo Policy

Original Abstracts

Accepted abstracts are made available to the public on the AANEM website and are published in *Muscle & Nerve* in advance of the AANEM Annual Meeting. Information contained in those abstracts may not be released until the abstracts appear on the AANEM website or in *Muscle & Nerve*, whichever occurs first. AANEM requires information that goes beyond that which is contained within the abstract, e.g., discussion of the abstract done as part of a scientific presentation, is to be embargoed until the start of the Annual Meeting.

Encore Abstracts

Applications for poster or platform presentations are acceptable even if the data has been previously presented, so long as it has never been published in manuscript form prior to the meeting. Once the abstract is submitted to AANEM, no further information regarding the abstract may be released until it appears on the AANEM website or in *Muscle & Nerve*, whichever occurs first.

Late-Breaking Abstracts

AANEM does not accept late-breaking abstracts. All abstracts must be submitted by March 15th.

Abstract Decisions

The blinded review process does not limit the number of accepted submissions by topic, disease state, or author. All abstract decisions made by the Abstract Review Committee are final.

Meeting Attendance

Abstract authors agree to register and pay for the conference as a condition of abstract submission. Primary authors are required to attend the meeting and be present with their poster during the assigned presentation times. If the person who was originally planning to attend the meeting is unable to do so, another author must be designated to take their place.

Poster Guidelines

- Poster display boards are 4 feet high by 8 feet wide; two posters per board. Posters should not exceed **42" x 48"**
- Posters may contain graphs, charts, illustrations, and references
- All author disclosures must be included on the poster
- There is no audio-visual equipment capability in the poster hall
- QR codes can be used on posters to provide additional information to attendees
- See AANEM Guidelines for Poster Sessions for more information

Poster Presentations

About a month before the meeting, you will receive an email with your assigned poster location and presentation times. All poster presenters are required to attend the Abstract Award Reception to accompany their poster and answer questions from attendees. You will also be assigned a separate presentation time.

Primary author will receive email notification of installation and removal times.

AMA PRA Category 1 Credit

Primary authors can claim 5 *AMA PRA Category 1 Credits™* per poster presentation by completing the following form and submitting it directly to AMA: <https://edhub.ama-assn.org/DocumentLibrary/edhub/applications/direct-credit-application.pdf>

Additional Questions? Contact AANEM at meeting@aanem.org or 507.288.0100